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| **REPORT TO** | **ON** | |
| **Council** | **27 January 2021** | |
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| **TITLE** | | **REPORT OF** | |
| **Review of Cabinet Portfolios** | | **Director of Governance and Monitoring Officer** | |

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| Is this report confidential? | No |

**PURPOSE OF THE REPORT**

1. To inform Council of the outcome of the review of Cabinet portfolios by the Leader and to amend the Member Allowance Scheme accordingly.

**RECOMMENDATIONS**

1. That the Cabinet portfolio, lead member and member champion responsibilities put forward by the Leader of the Council at Appendix 1 be noted.
2. The Council’s Member Allowance Scheme be amended to allow for a special responsibility allowance of £1,500 to be paid to lead members and that this be reviewed by the Independent Member Remuneration Panel currently being convened.

**REASONS FOR RECOMMENDATIONS**

1. To ensure Council are aware of the new Cabinet portfolios.

**OTHER OPTIONS CONSIDERED AND REJECTED**

1. Not applicable.

**CORPORATE OUTCOMES**

1. The report relates to the following corporate priorities:*(tick all those applicable):*

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| An exemplary council | ✓ | Thriving communities |  |
| A fair local economy that works for everyone |  | Good homes, green spaces, healthy places |  |

**BACKGROUND TO THE REPORT**

1. Following the Cabinet Member for the Environment, Councillor Sue Jones indicating her wish to step down from the Cabinet, the Leader has carried a review of Cabinet portfolios and supporting arrangements.
2. The Leader has considered the portfolio responsibilities in light of the Council’s ambitious Corporate Plan and strategic aims.

**NEW CABINET PORTFOLIOS**

1. The Leader has decided to reduce the number of Cabinet Members from 6 to 5 to allow a greater focus on the Council’s strategic priorities.
2. The new Cabinet portfolio areas are attached at Appendix 1, but can be summarised by:

* **Strategy and Reform** – This portfolio focuses on the strategic direction of the council. It incorporates the functions and processes that are central to the decision making of the authority, often linked to long term planning and policy design.
* **Health and Wellbeing** – This portfolio focuses on the services that influence the overall health and wellbeing of residents in South Ribble by improving the conditions and environment in which people live. The services in this portfolio promote better living for everyone but may also be targeted at vulnerable individuals who can be helped sooner to prevent longer term issues. This may be enabled through regulatory and statutory powers such as homelessness and environmental health.
* **Communities, Social Justice and Wealth Building** – This portfolio focuses on the interaction and relationships between residents and the council. This includes direct services such as waste and street cleaning, but also takes a more strategic approach to improving access for all by removing barriers and addressing social deficit through policy development and the implementation of effective digital and community engagement strategies.
* **Finance, Property and Assets** – This portfolio focuses on making the best use of council resources and assets. It includes finance and budget management to deliver key services as well as the long term strategic and commercial use of council assets to achieve improvements for the borough, including property, leisure facilities, parks and open spaces.
* **Planning, Business Support & Regeneration** – This portfolio focuses on services delivered for the benefit of the wider borough including physical development and longer term spatial planning to shape South Ribble for the future. This links to the wider economy and creating the right conditions for businesses to thrive and grow.

1. The key changes to portfolio responsibilities are:

* **Green agenda, air quality & climate change** have been moved under Health and Wellbeing, along with **environmental health and leisure policy** - linked to wider determinants of health
* **Street cleansing and waste** are now under communities, social justice and wealth building along with **ICT and digital strategy** aligned to service accessibility
* **Community asset management including leisure, open spaces and parks** are now under Finance, Property and Assets
* **Business support has been broadened to strategic economic development and growth** under Planning, Business Support and Regeneration. **Car parking** has also been included under this portfolio.

Key strategic schemes will remain the responsibility of the Leader until such time they can be allocated to the relevant portfolio holder for delivery.

1. The Leader has established Lead Members who will work with Cabinet Members to take forward key priority areas for the Council and would be expected to attend relevant Cabinet meetings to present items, but would not have any delegated powers or voting rights.
2. The Lead Member responsibilities are:

* Youth and Mental Health Awareness
* Social Equality and Justice
* Climate Change

1. The Lead Members and the relevant Cabinet Member who will fulfil a sponsorship role are included at Appendix 1.
2. The terms of reference for each Lead Member will be developed and presented to Cabinet in March 2021.
3. In recognition of the additional responsibilities and requirements for these Lead Members, Council is asked to amend the Member Allowance Scheme to provide a special responsibility allowance of £1,500 per Lead Member. This would be reviewed as part of the Independent Member Remuneration Panel currently being convened.
4. The cost of the special responsibility allowance would be met from the savings in the reduction in the number of Cabinet Members.
5. The Council would continue to have the Member Champions for the following areas of work:

* Armed Forces
* Older People
* Safeguarding

1. In addition to these existing Member Champions, the cross-party review of community involvement recommended a champion for volunteering be established. A champion for volunteering and friends groups has therefore been included in Appendix 1.

**RISK**

1. None as a result of this report.

**EQUALITY AND DIVERSITY**

1. None as a result of this report.

**AIR QUALITY IMPLICATIONS**

1. None as result of this report.

**COMMENTS OF THE STATUTORY FINANCE OFFICER**

1. The additional budget required to provide the Lead Members with a special responsibility allowance of £1,500 will be met from the reduction in budget from reducing Cabinet members from six to five.

**COMMENTS OF THE MONITORING OFFICER**

1. There are no issues of concern to raise from a Monitoring Officer perspective. Essentially it is for the Leader to decide on Cabinet portfolios.

**APPENDICES**

Appendix 1 – New Cabinet Portfolios, Lead Members and Member Champions

Chris Moister

Director of Governance and Monitoring Officer

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**Appendix 1 – New Cabinet Portfolios, Lead Members and Member Champions**

**Cabinet**

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| **Portfolio** | **Key Areas** | **Cabinet Member** |
| **Strategy and Reform** | * Corporate strategy * Performance * Public service reform * Communications * Events (including museums) * Human resources and member development * Strategic projects | Councillor Paul Foster |
| **Health and Wellbeing** | * Community resilience and health inequalities * Public health * Environmental health * Community safety * Leisure policy development * Homelessness * Green agenda * Air quality & climate change | Councillor Mick Titherington |
| **Communities, Social Justice and Wealth Building** | * Customer services * Multi-agency working and South   Ribble Hub   * Welfare assistance (including revenues and benefits) * Digital strategy and ICT * Waste, street cleansing * Community development * Wealth building * Youth council * Equality and diversity | Councillor Aniela Bylinski Gelder |
| **Finance, Property and Assets** | * Finance * MTFS * Major developments and asset management to include, parks, open spaces and leisure and community assets | Councillor Matthew Tomlinson |
| **Planning, Business Support and Regeneration** | * Strategic Planning * Regeneration master planning * Housing strategy * Licensing * Economic development including support for business * Car parking | Councillor Bill Evans |

**Lead Members**

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| **Lead Member Role** | **Lead Member** | **Sponsor Cabinet Member** |
| Youth and Mental Health Awareness | Councillor Matthew Trafford | Councillor Paul Foster |
| Social Equality and Justice | Councillor Jacky Alty | Councillor Aniela Bylinski Gelder |
| Climate Change | Councillor Keith Martin | Councillor Mick Titherington |

**Member Champions**

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| **Member Champion Role** | **Member Champion** |
| Armed Forces | Councillor Derek Forrest, Deputy: Councillor Alan Ogilvie |
| Older People | Councillor Jane Bell |
| Safeguarding | Councillor Jane Bell |
| Volunteering and Friends Groups | To be confirmed |